

APPROVED: Meeting No. 2-88

ATTEST: *Helen M. Heneghan*

MAYOR AND COUNCIL
ROCKVILLE, MARYLAND
MEETING NO. 1-88

January 11, 1988

The Mayor and Council of Rockville, Maryland, convened in General Session in the Council Chamber, Rockville City Hall, Maryland Avenue at Vinson Street, Rockville, Maryland, on Monday, January 11, 1988, at 8:00 p.m.

PRESENT

Mayor Douglas M. Duncan

Councilman James Coyle

Councilwoman Viola Hovsepian

Councilman David Robbins

ABSENT

Councilman Steve Abrams
(On Business Travel)

The Mayor in the Chair.

In attendance: Acting City Manager Rick Kuckkahn, City Attorney Paul Glasgow, and City Clerk Helen M. Heneghan.

Re: City Manager's Report

Acting City Manager Rick Kuckkahn reported the following:

1. The Hate and Violence Forum will be held on Wednesday, January 13th at the Rockville Senior Center, starting with a dinner at 6:30 p.m. and a Public Forum at 7:30 p.m. In addition, on Monday, January 18th, a ceremony will be held in honor of Dr. Martin Luther King, Jr.'s birthday. This will be held in the City Hall Atrium and telecast live on Rockville Cable TV.

2. Eddie Lynn from the Parks and Recreation Department should be thanked for his 18 years of service to the City. Eddie was an important member of the City staff at the Civic Center and will be sorely missed.

3. On February 4, 1988, there will be a meeting with the State Highway Administration concerning the Lincoln Park Bridge.

4. The City was mentioned in the National League of Cities publication and commended for its Guide To Local Government book.

5. The City should be grateful to all of the people involved in the City's snow removal operation. The people worked long hours and did a beautiful job. At the same time, the sewer and water utility crews should be thanked for their extraordinary efforts to maintain service during the storm.

6. An Executive Session will be needed after this evenings meeting for legal consultation.

Re: Recognition; Rockville Kiwanis Club

Members of the Rockville Kiwanis Club received a certificate of recognition for their participation in the Charity Tree with the City. A check for \$225.00 was presented to the City to assist in the food program.

Re: Recognition; Wootton High School Volleyball Team - State Champions

Members of the Wootton High School Girls Volleyball Team, who were Maryland State Champions, were commended by the Mayor and Council and received certificates of outstanding achievement. Coach Mickey Lipman, and managers Ann Andreasen, Abby Mermelstein and Jim Wilson also received recognition from the Mayor and Council.

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Members of the Wootton High School Girls Volleyball Team are:

Jenni Burdette	Kristin Burdette	Jennifer Carter
Jennifer Cichy	Cathy Dick	Amanda Garzon
Kelly O'Brien	Cathy Parilla	Barbara Stross
Gretchen Stross		

Re: Proclamation: Human Rights
and Equal Opportunity Week

Proclamation No. 1-88

There being no objection from the Council, Mayor Duncan proceeded to issue Proclamation No. 1-88, proclaiming January 13-18, 1988 as Human Rights and Equal Opportunity Week. The proclamation was read by Councilman Robbins, at the request of the Mayor, in which it was urged that all citizens join in the acknowledgement of the right of all people to live free of discrimination and prejudice. Human Rights Commissioners Michael Taff, Sandy McDonald and Robert Dorsey were in the audience. The proclamation will be presented at the ceremonies at noon on Monday, January 18, 1988.

Re: Approval of Minutes

On motion of Councilman Coyle, duly seconded and passed by unanimous vote of all present, the minutes of Meeting No. 46-87, December 21, 1987, were approved as corrected.

Re: Appointments

Mayor Duncan, with the confirmation of the Council, appointed the following members of the City Manager Selection Committee:

Ralph DeLisa	Stephen Edwards
Rebeca Gilad	Alexander Greene
George Northway	Sima Osdoby
Ardell Shirley	

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Re: Citizens Forum

The Mayor opened the meeting to those citizens who wished to address the Mayor and Council.

1. Ardell Shirley, Co-chairman of the Rockville Housing Authority, exhibited a plaque that was given to the Rockville Housing Authority and read the citation which listed the number of areas in which the Housing Authority excelled. Those areas included:

- a. Stopped drug trafficking
- b. Commendable occupancy rate
- c. The program was operated economically and efficiently and cooperated with the City on CDBG reports and successfully operated the Turn-Key Three program

Councilwoman Hovsepian noted that the Housing Authority is celebrating its thirtieth anniversary this year and was begun during Mr. Hovsepian's tenure as Mayor.

2. An unidentified citizen addressed the Mayor and Council and deplored the lack of enforcement of sidewalk clearing of snow near private residences, and particularly in front of County buildings. He suggested that the Mayor and Council look into ways of enforcing their laws. The City Manager said he will get back to the Mayor and Council with recommendations.

3. Jeffrey Broadhurst addressed the Mayor and Council regarding the Road Waiver Request that it is on the agenda this evening as item #7. Mr. Broadhurst explained how important it is in order for him to purchase this property to have access to it. The Mayor and Council will address this later in the evening.

There being no other citizen wishing to be heard, the Mayor closed the citizens forum portion of the meeting.

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Re: Award of Contract: Bid #29-88
HVAC at Lincoln Park

Invitations to bid were mailed to 59 contractors and the bid was advertised in F.W. Dodge, Blue, Bid Net, and Construction Market Data. Sealed bids were received and opened at 2:30 p.m. on November 30, 1987, in the Contracts Office for improvements to the HVAC system at the Lincoln Park Community Center. Two bids were received as follows:

<u>Company</u>	<u>Lump Sum Bid</u>
Consort, Inc. P.O. Box 354 Barnesville, MD 20838	\$78,500.00
HVAC Precision Services 687 G Lofstrand Lane Rockville, MD 20850	\$56,000.00 <u>2,300.00</u> elec. option \$58,300.00

Project Description: The project addresses HVAC problems in the existing building and in the new restroom addition (Bid #12-88) now under construction. Specifically an upgrade/replacement of the HVAC system including design, engineering, and installation is required. \$45,000 in Community Development Funds was approved in FY87 and the Lincoln Park Restroom Addition (#12-88) project was bid at \$89,000 under budget.

Staff checked HVAC Precision Services' references and the company has done several very successful HVAC projects for the City. The firm is reliable, capable, and cooperative in its past performance.

Staff recommends an award to HVAC Precision Services in the amount of \$58,300 including the optional \$2,300 installation of a mail electrical distribution network to allow easier future electrical additions and repairs.

On motion of Councilman Coyle, duly seconded and passed by unanimous vote of all present, the Mayor and Council awarded Bid #29-88, for the

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improvement to Lincoln Park Community Center to HVAC Precision Services in the amount of \$58,300.

Re: Approval of on-site SWM Waiver
Request #7-88, 1450 West
Montgomery Avenue

This 3.2 acre parcel is located on West Montgomery Avenue west of Research Boulevard in the Watts Branch drainage area. The site is currently improved by a church building, a house and parking lot. The property owner/developer Rockville Church of Christ plans to expand the parking lot.

The proposed parking lot expansion will result in 0.14 acres of impervious area. On-site methods of SWM were considered. However, the on-site soils are not suitable for infiltration and the slope of the property is too steep to be suitable for detention methods of SWM. Therefore, a waiver is recommended.

The runoff from this site enters a tributary of Watts Branch which crosses the property and is conveyed to the proposed Woottons Mill SWM facility.

Staff recommends that a waiver be granted and that a contribution of \$2,800 be accepted toward the City off-site SWM program.

On motion of Councilman Coyle, duly seconded and passed by unanimous vote of all present, SWM Waiver request #7-88, for parking lot addition, 1450 West Montgomery Avenue, was granted by the Mayor and Council.

Re: Award of Contract: Bid #46-88
for Three 4 Door Sedans

The purpose of this bid is (1) to provide two replacement sedans and (2) to provide a new sedan approved for use by the License and Inspection Division.

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There were 39 proposals sent out and 10 bids were received:

<u>Vendor</u>	<u>Model</u>	<u>Cost Each</u>	<u>Total</u>
Lanham Ford Inc. 9020 Lanham-Severn Road Lanham, MD 20706	Tempo GL	\$8,465.00	\$25,395.00
Fox Chevrolet Inc. 6633 Security Blvd. Baltimore, MD 21201	Cavalier	8,597.00	25,791.00
Sport Chevrolet Co., Inc. 3101 Automobile Blvd. Silver Spring, MD 20904	Cavalier	8,599.00	25,797.00
Criswell Chevrolet Co., Inc. 503 Quince Orchard Road Gaithersburg, MD 20878	Cavalier	8,650.00	25,950.00
Rockmont Chevrolet Co., Inc. 15301 Frederick Road Rockville, MD 20854	Cavalier	8,895.63	26,686.89
Seidel Chevrolet Inc. 7610 Central Avenue Landover, MD 20786	Cavalier	8,938.00	26,814.00
J.K.J. Chevrolet 2000 Chain Bridge Road Vienna, VA 22180	Cavalier	8,962.99	26,886.00
Koons College Park Ford 8315 Baltimore Blvd. College Park, MD 20740	Tempo	9,123.18	27,369.54
Hill & Sanders Ford 11250 Veirs Mill Road Wheaton, MD 20902	Temp	9,252.00	27,756.00
Sunderland Chevrolet 114 Baughman's Lane Frederick, MD 21701	Cavalier	9,367.24	28,101.72

The City has no previous experience in purchasing sedans of this size. Previous purchases have been of models one size smaller or one size larger. Staff recommends award of contract to Lanham Ford, Inc. for supplying 3 four door sedans for the total bid price of \$25,395.00.

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On motion of Councilman Coyle, duly seconded and passed by unanimous vote of all present, Award of Bid #46-88 was awarded to Lanham Ford, Inc. in the amount of \$25,395.00 for three four door sedans.

Re: Award of Contract: Bid #49-88
3/4 ton Standard Cab Pickup
Trucks (2)

The purposes of this bid is to provide two 3/4 ton standard cab pickup trucks for replacements in accordance with the FY 88 replacement schedule. There were 40 proposals sent out and 10 bids were received.

<u>Vendor</u>	<u>Model</u>	<u>Cost Each</u>	<u>Total</u>
Rockmont Motor Co. 15301 Frederick Road Rockville, MD 20854	CC30903	\$10,982.00	\$21,965.80
J.K.J. Chevrolet 2000 Chain Bridge Road Vienna, VA 22180	CC30903	11,066.00	22,132.00
Criswell Chevrolet 503 Quince Orchard Road Gaithersburg, MD 20878	CC30903	11,150.00	22,132.00
Sunderland Chevrolet 114 Baughman's Lane Frederick, MD 21701	CC20903	11,152.95	22,305.90
Fox Chevrolet Co. Inc. 6633 Security Blvd. Baltimore, MD 20706	CC30903	11,206.00	22,412.00
Lanham Ford 9020 Lanham-Severn Road Lanham, MD 20706	F250 Pickup	11,245.00	22,490.00
Sport Chevrolet 3101 Automobile Blvd. Silver Spring, MD 20904	CC30903	11,250.00	22,500.00
Koons College Park Ford 8315 Baltimore Blvd. College Park, MD 20740	F250 Pickup	11,450.00	22,900.00

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Seidel Chevrolet Inc. 7610 Central Avenue Landover, MD 20786	CC30903	11,575.00	23,150.00
Hill and Sanders 11250 Veirs Mill Road Wheaton, MD 20902	F250 Pickup	11,665.00	23,330.00

There are sufficient funds in the Vehicle Replacement Fund for this purchase. The City has not purchased similar units for the last 7-8 years, therefore, the comparison cost would not be useful. Staff recommends award of contract to Rockmont Motor Co. for supplying two 3/4 ton pickup trucks for the total bid price of \$21,965.80.

On motion of Councilman Coyle, duly seconded and passed by unanimous vote of all present, Bid #49-88, for the purchase of two 3/4 ton pickup trucks was awarded to Rockmont Motor Co. in the amount of \$21,965.80.

Re: Recommendation from the City
Manager on Road Waiver Request
for Jeffrey Broadhurst

Mr. Broadhurst has an option to purchase a parcel of land, serviced by private driveway, along the Joseph Street right-of-way from Maple Avenue. There is a road waiver currently in effect. In early November, Mr. Broadhurst made application to the City requesting a second road waiver which would connect Grandin Avenue to the proposed Lot 10. The City Manager has denied that request, since to grant it, would present additional problems. The City Manager has recommended that the Mayor and Council confirm his denial of the road waiver request, and as an alternative, begin the process of abandoning the public alley which connects First Street to the proposed Lot 10. With this accomplished, the applicant could draw an agreement among the lots using the alley to provide access to proposed Lot 10. Mr. Broadhurst has agreed with this alternative.

On motion of Councilwoman Hovsepian, duly seconded and passed by unanimous vote of all present, the staff was instructed to initiate the abandonment process and schedule a public hearing for February 1, 1988.

Re: Adoption of Resolution; To Grant Annexation Petition, X-102-87, requesting that the Mayor and Council expand the corporate boundaries of the City by adding 3.04155 acres of land along the north side of I-270, between Montrose Road and the New Mark Commons subdivision.

Resolution No. 1-88

On motion of Councilwoman Hovsepian, duly seconded and passed by unanimous vote of all present, Resolution No. 1-88, the full text of which can be found in Resolution Book No. 8 of the Mayor and Council, was adopted, granting annexation petition, X-102-87. The annexation will become final in 45 days on February 25, 1988.

Re: Introduction of Ordinance; Zoning X-102-87 in the 0-3 Restricted Office Zone.

On motion of Councilman Coyle, there was introduced upon the table, an ordinance to add 3.04155 acres of land along the north side of I-270, in the 0-3 Restricted Office Zone, said ordinance to lay over at least one week before final action is taken.

Re: Adoption of Resolution on Memo of Understanding; Police Services between Rockville and Montgomery County.

Resolution No. 2-88

The Mayor and Council reviewed the Memo of Understanding with the Chief of Police, and made changes to the agreement.

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On motion of Councilman Coyle, duly seconded and passed by unanimous vote of all present, Resolution No. 2-88, the full text of which can be found in Resolution Book No. 8 of the Mayor and Council, was adopted by the Mayor and Council, approving the Memo of Understanding for Police Services between Rockville and Montgomery County.

Re: Approval of Procurement of
Hewlett-Packard Vectra PC's
for Police Computer Aided
Dispatch.

Montgomery County has informed the City that it will be necessary to procure two (2) Hewlett-Packard Vectra PC's in order for the City's Police Department to utilize the County Police's Computer Aided Dispatch system. Implementation is scheduled to begin late this fiscal year. The staff is told that only the HP Vectra will suffice since the system will be running a Hewlett-Packard hardware environment, and since some system components utilize features unique to the Vectra. The equipment cost will be approximately \$12,000.

It is necessary that the Mayor and Council be advised of this purchase since current City policy calls for all purchases to be IBM.

On motion of Councilman Coyle, duly seconded and passed by unanimous vote of all present, authorization was given for the purchase of two Hewlett-Packard Vectra PC's.

In addition, it is necessary for the Police Department to have a printer located in their quarters in order to permit retrieval of hard copy information during the evenings, weekends and holidays. The Information Systems Chief explained that a Florida Data Printer would serve this purpose very well and it can be purchased for a cost of \$4,000 to \$6,000.

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On motion of Councilman Coyle, duly seconded and passed by majority vote, (Mayor Duncan abstaining), permission was given to purchase a printer for \$4,000 to \$6,000.

Re: Adoption of Ordinance to
Repeal Chapter 19 of the Laws
of Rockville, entitled Noise
Control.

Ordinance No. 1-88

On motion of Councilman Robbins, duly seconded and passed by unanimous vote of all present, Ordinance No. 1-88, the full text of which can be found in Ordinance Book No. 13 of the Mayor and Council, repealing Chapter 19 of the Laws of Rockville, entitled Noise control, was adopted by the Mayor and Council.

The Mayor suggested that the City get an agreement with the County so that the City can designate noise sensitive areas. The City Attorney said that this could be difficult unless the County amends its ordinance, but he will certainly look into the matter.

Re: Introduction of Ordinance to
add subsection PM-301.10.5 to
Section 2-103 of Chapter 10 of
the "Laws of Rockville"
prohibiting the parking,
repair, storage, or
maintenance of an airplane in
residential areas of the City
and defining airplane for the
purpose of this section.

On motion of Councilman Coyle, there was introduced upon the table, an ordinance to add subsection PM-301.10.5 to Section 2-103 of Chapter 10 of the "Laws of Rockville" prohibiting the parking, repair, storage, or maintenance of an airplane in residential areas of the City and defining

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airplane for the purpose of this section. The ordinance will be the subject of a public hearing on March 21, 1988.

Re: Correspondence

1. Federal Realty Investment Trust, re Rockville Pike Plan.
2. Linowes & Blocher, re Rockville Pike Plan.
3. Ronald Cohen, re Rockville Pike Plan.

The Mayor and Council requested that these three items be added to the record.

4. Robert E. Stross, re Wootton High School marker.

The Mayor and Council requested a report back from staff.

5. Copy of Forehand letter to SHA, re Rockville projects.
6. Black Ministers Conference, re renewal of dialogue.

Mayor Duncan said he would be in touch with the Conference.

7. MML, re headquarters facility schedule.

The Mayor and Council agreed the funding approved contingently at a previous meeting should be sent to the Maryland Municipal League.

8. Potomac Woods Civic Association.

The Mayor asked that a thank you letter be sent to the Civic Association with a note saying that the Mayor and Council would be available to meet with Civic Associations in the future.

Re: FYI

1. Public Works Report for Weeks Ending December 18, 25, and January 1
2. Planning Department reports for Weeks Ending December 15 and 29.

Councilwoman Hovsepien asked that she be kept up to date on the re-use of the Treatment Center. Councilman Coyle asked that the Mayor and Council be given a copy of the County Executives draft policy on growth.

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3. Tentative Schedule for Hate & Violence Forum.
4. Martin Luther King, Jr. Birthday Program Schedule.
5. Fortune Parc Testimony Delivered on December 16.

Councilman Coyle commended the staff on its diligence on this entire process.

6. Follow-Up to Day Care Program Proposal.
7. Congratulations and Thanks to Employees.

Councilwoman Hovsepien suggested that the staff formulate some form of recognition for employees who have done outstanding jobs. The City Manager said there is no program in place at this time, but that staff is working on it.

8. Housing Authority Audit Report Conforms to Standards.
9. Unification of Police Records with Montgomery County.
10. Update of "Rockville Says No" Campaign.
11. Montgomery County Delegation Discusses State Spending in Rockville Facility Right-Of-Way.
12. FY89 Budget Requests from Outside Organizations.

Mayor Duncan asked that letters be sent to groups who testified at previous public hearings to ask them to get their requests in early.

13. Planning Reports and Documents Available.
14. Water Plant Staff Certified.

Re: New Business

1. Councilwoman Hovsepien suggested that the staff address the situation at Julius West where no noise barriers are planned to be constructed after the I-270 widening.

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2. Mayor Duncan said the snow removal job was excellent and asked staff to follow-up on the small problems that did occur and come back with suggestions for ways to address them. The City Manager said he would pass any comments the Council received onto the Public Works Department. Mayor Duncan asked that a notice be put in the newspaper asking for citizens comments on improvement to the snow removal process.

Councilwoman Hovsepian suggested that the letter written by the Director of Public Works to a cul-de-sac resident was excellent, and similar letters should be sent to others who live in cul-de-sacs.

3. Mayor Duncan said he would be suggesting a meeting of other Mayors in the state in order to discuss mutual problems. Councilman Coyle suggested this be done within Montgomery County also.

4. Mayor Duncan said the pictures have been taken of the four former Mayors, but he would like to see a gallery of other Mayors, and asked that an article be placed in the newsletter requesting people to donate photographs of former Mayors.

5. Mayor Duncan said he had received a request for a letter to be sent to a couple celebrating their 50th anniversary and remarked that the City should have a certificate for such special occasions. The Council concurred in this and asked that the staff design a certificate that can be used by members of the Mayor and Council when such an occasion occurs.

6. Councilman Robbins noted that the City of Rockville is the only jurisdiction that was opened and in business at 8:30 Friday morning during the snow storm.

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Re: Executive Session

On motion of Councilman Coyle, duly seconded and passed by unanimous vote of all present, the meeting was closed at 10:05 p.m. for Executive Session.

Re: Adjournment

There being no further business to come before the Mayor and Council in Executive Session, the meeting was adjourned at 11:45 p.m. to convene again in Executive Session on Monday, January 18th at 2:00 p.m. or at the call of the Mayor.

January 18, 1988

The Mayor and Council of Rockville, Maryland convened in Executive Session in the Council Chamber, Rockville City Hall, Maryland Avenue at Vinson Street, Rockville, Maryland, on Monday, January 18, 1988 at 2:15 p.m.

PRESENT

Mayor Douglas M. Duncan

Councilwoman Viola Hovsepian

Councilman David Robbins

ABSENT

Councilman James Coyle

Councilman Steve Abrams

The meeting was closed to discuss personnel.

There being no further business to come before the Mayor and Council in Executive Session, the meeting was adjourned at 2:40 p.m. to convene again in Executive Session on Tuesday, January 19, 1988 at 7:00 p.m. or at the call of the Mayor.

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January 19, 1988

The Mayor and Council of Rockville, Maryland, convened in Executive Session in the City Manager's Conference Room, Rockville City Hall, Maryland Avenue at Vinson Street, Rockville, Maryland, on Tuesday, January 19, 1988 at 7:05 p.m.

PRESENT

Mayor Douglas M. Duncan
(left at 7:30)

Councilman Steve Abrams

Councilman James Coyle

Councilwoman Viola Hovsepian

Councilman David Robbins
(left at 7:30)

The meeting was closed to discuss personnel matters.

There being no further business to come before the Mayor and Council in Executive Session, the meeting adjourned at 10:00 p.m. to convene again in Executive Session on Saturday, January 23, 1988 at 8:15 a.m. or at the call of the Mayor.